

Date: _____

MOVE IN LETTER

To the Property Manager,

I am _____, owner of Unit _____ located at Building _____,
notifying the Property Management of my intention to move in on _____ (date) at around
_____ to _____ (time).

Belongings	Quantity	Belongings	Quantity

Thank you.

Sincerely,

***Note:** Move in is only allowed every Mondays to
Saturdays, except
Holidays. Between 8:00 a.m. to 5 p.m.*

Signature over Printed Name